

**SCCBI
JOINT POWERS BOARD MEETING**

October 20, 2017

Present: Kathy Werner, Angie Youngerberg, Tom Henderson, Mark Shaw, John Glisczinski, Sue Rynda, Phil Claussen, Joan Tesdahl, Jen McNertney - via phone

Others Present: Jamie Grohman, Amy Haas, Noelle Bruender

The meeting was called to order.

Approval of the Minutes – Phil Claussen made a motion to approve the minutes of September 15, 2017. John Glisczinski seconded the motion and all members were in favor.

Approval of Agenda – Joan Tesdahl made a motion to approve the agenda for today’s meeting. Sue Rynda seconded the motion.

Once addition was made to the agenda, RMT Report. All members were in favor.

Public Comment – None

Greetings and introductions to Jen McNertney who appeared via conference phone.

DHS Update – Jen McNertney reported that DHS is hiring for (2) Regional Consultant positions. Hope to fill these positions by year end. Also, currently interviewing for the Innovations Grant position.

The 2nd annual conference at Cragun’s, “Minnesota School Mental Health Conference”, will be held November 8th - 10th. There is also a “Deaf and Hard of Hearing” conference taking place at the Marshall Public Library on October 25, 3-5 pm.

Some program updates had been sent out and were discussed, including:

- Behavioral Health Homes
- Housing Supports for Crisis Residential Services (effective October 1)

AMHI and Crisis Grant Vendor Reports – John Glisczinski made a motion to approve the payment of the September expenses. Joan Tesdahl seconded the motion and all members were in favor.

RMT Update – Amy Haas reported the following:

The annual retreat was held on Monday, October 16th at Gustavus.

- A Rice County Psychologist, Eric Lundin, gave a presentation
- Brian Buhmann gave the JPB report
- There was a request to receive regular reports from MHSs on psych services provided
- Clubhouse Coordinators have been urged to start planning the 2018 activities
- LAC’s are inconsistent throughout the region. Reviewed LAC rules and standards.
- Discussed some of the 2017 goals that were accomplished and goal development for 2018
- Elections for 2018: Amy Haas, Chairperson; Jim Wood, Vice Chair

Crisis Services –

Crisis Services Committee – This committee will replace the mobile crisis committee. Each county will appoint one representative from either AMH or CMH, and a JPB Director. Sue Rynda will be the JPB

member. The Directors will let Jamie know who they will nominate to the committee by next Friday, October 27th.

These meetings may take place monthly, starting in January.

Part Time Support Position – Blue Earth County would be able to hire through Express Personnel Services a part-time Support Worker to assist the Regional Manager. The position would be 15 hours per week at a rate of \$16.06 per hour. Crisis grants can pay for this.

Tom Henderson made a motion to approve the hiring of a part-time support position for the Regional Manager without exceeding \$20,000 per year. John Glisczinski seconded the motion and all members were in favor.

Mobile Crisis Reports – New Ulm is not ready to start scheduling appointments. They are currently contracted through the end of the year. The JPB could extend the contract into 2018. The quarterly budget was also reviewed.

Rapid Access Psychiatry Update – Discussed children’s mental health crisis rapid access. Should that mirror what is done with urgent care?

- Referrals should go directly to the site
- Case management needs to know how to refer and who all needs to be contacted
- Each provider could note on the invoice where the referral came from

Presumptive GRH/Crisis Center – DHS has attributed responsibility to the county of the crisis center to process the presumptive GRH paperwork. The JPB made an agreement that each county in the region would process their own, with outlying counties to be processed by Blue Earth County. The Crisis Center assists individuals with completing the paperwork, and will keep monthly logs for each county, to be submitted early the following month.

Yellow Line Project – Beginning discussion of regional application – Tabled until the November 17 meeting.

Regional Telepresence Project Discussion – The project would replace the current Case Management Telepresence project by expanding telepresence to case management, psychiatry, and mobile crisis.

Case Management: Continue on its current path; Still working under budget

Psychiatric: Providers are currently interested in this technology; This will be brought forth to JPB.

Mobile Crisis: Horizon Homes would like access to this technology; it would help with outreach to the 10 hospitals in the 10 counties along with utilization between local law enforcement and the jails.

A workgroup to support the implementation of telepresence was proposed.

The cost per unit currently is \$115.

There was a consensus from the JPB to allow a workgroup to be formed.

Regional Manager Updates:

September Stakeholders – The Fall Stakeholders meeting was a huge success. It had the highest fall attendance since 2010. There has been a lot of great feedback on the speakers. So far 34 consumers have volunteered to speak at future Stakeholder meetings.

Fall Conference – The Fall Conference hosted over 250 people. There was very positive feedback regarding the speakers. It was a successful fall conference.

Data Practices Policies and Procedures – The following changes/updates were made to the draft:

- Request for data: mail, fax or in person using a data request form
- Responsible Authority: JPB Chair
- Data Practices Compliance Official: JPB Chair
- Data Practices Designee: Regional Manager
- Cost of making copies: \$15 per hour

Jamie will complete updates.

Kathy Werner made a motion to formally adopt the final draft as the Data Practices Policy. Sue Rynda Seconded the motion and all members were in favor.

Eide Bailly Update – Eide Bailly has begun to monitor all counties, Mental Health Centers and Horizon Homes. The new person, Jamie Faye, from Eide Bailly seems to be quite efficient. Information is being submitted into a secure portal this year.

Horizon Homes Meeting – Met with Horizon Homes and fiscal representatives. A discussion was held as to why Horizon Homes does a compilation review instead of an audit. They would be open to an audit, but it would be very expensive for them. They will provide a copy of their recent compilation to the SCCBI.

- Horizon Homes explained how they invoice, discussed brass codes and how they conduct daily business
- Horizon Homes will change their staffing patterns to be efficient
- It was a very productive meeting

2017 Budget Questions from RMT – Underspending was discussed. In an earlier discussion, 2017 AMHI underspending was to be reviewed in January 2018. Questions of whether to consider funding requests in 2017. Currently in the middle of a 2-year budget, so most likely not this year.

Funding requests for crisis services will be considered as this is a year budget cycle.

Budget Committee – MHC to give projections for 2018. Questions as to whether to continue with current PIPs in place.

Nicollet County – Nicollet County is no longer contracted with Sioux Trails. They are now contracted with Counseling Services and the Hub. Currently going through this transition.

Nicollet County is also bringing on board a Peer Specialist to work at their Clubhouse.

Adjourn.