

**SCCBI
JOINT POWERS BOARD MEETING**

May 19, 2017

Present: Phil Claussen, Kathy Werner, Angie Youngerberg, Tom Henderson, Brian Buhmann, Mark Shaw, John Glisczinski, Naomi Ochsendorf, Joan Tesdahl

Others Present: Jamie Grohman, James Marthaler, Noelle Bruender

The meeting was called to order.

Introductions were made.

Approval of the Minutes – Brian Buhmann made a motion to approve the minutes of April 21, 2017. John Glisczinski seconded the motion and all members were in favor.

Approval of Agenda – Phil Claussen made a motion to approve the agenda for today's meeting. Joan Tesdahl seconded the motion and all member were in favor.

Public Comment – None

DHS Report – The DHS report will be emailed to all members.

RMT Report – Jamie Grohman reported the following:

- Gaps Analysis – The gaps analysis meeting took place on May 12th. They focused on 2 main areas:
 - Inpatient hospitalization beds
 - Housing
- ICSP's – Developing a regional template may have possible addendums that would allow all counties to accommodate their preferences regarding the document
- Website – Website is being built in cooperation with BevComm
- Data Reporting Updates – No recent updates
- Civil Commitment Training – Robert Schwaab will present the civil commitment training via ITV and broadcast to 4 sites. County Attorneys have been requested to lead the 2nd half of the training.
- Client Housing Survey – Survey was completed and outcome was given. Consistent with housing needs assessment information.
- Stakeholder Meeting – Wonderful turnout, largest crowd since 2010. A handout was given with data.

Budget Reviews

- Base Budget – Total revenues are at 24%. The expenditures are also at 24%.
 - Psych allocation underspending is at 20%
 - Flex funds are over at 33%
 - Peer support is over because of the 501c3 Clubhouses received their annual allocation
 - Stakeholder – 1 Stakeholder meeting and some of the 10 county activities funded
- Crisis Budget – The crisis budget is at 5% currently because nothing was billing until the 2nd quarter. The crisis line with Canvas Health is on target and Urgent Care is currently underspent.
- Psychiatric Allocation – After the 1st quarter, all clinics were expected to be at 25%. They are currently at:
 - Blue Earth County: 17.31%
 - Sioux Trails: 17.82%
 - Freeborn County: 15%
- Crisis Allocation – A handout was distributed and discussed regarding the crisis line, crisis residential, rapid access, and enhancements.

Approval of Monthly Vendor Report – The monthly expenses were reviewed.

Brian Buhmann made a motion to approve the April expenses. Phil Claussen seconded the motion and all members were in favor.

Mobile Crisis – James Marthaler said that mobile crisis is growing in the right direction, but at a slow rate. So far, outreach has been to schools, law enforcement and providers. There hasn't been much outreach to the general public. West Cedar Studios could provide publicity to the public through use of:

- Create a survey letter for all MCT committee members
- Create and maintain a 10-county database
- Write press releases
- Create and maintain facebook services
- Create poster/bag drop/table tents
- Place digital billboards
- Attend MCT meetings
- Seek out public events for publicity
- Create electronic newsletter
- Share MCT video links
- Create newsletter
- Provide progress reports

Joan Tesdahl made a motion to authorize a contract with West Cedar Studio for \$5,000 to provide marketing. Tom Henderson seconded the motion and all members were in favor.

Facebook - It was noted that Horizon Homes will field all the questions that come in via the facebook page.

Training Video - A training video will be created and provided to new staff including law enforcement, hospital staff and county staff.

New Ulm Medical Center - James Marthaler spoke of the contract that is being created with New Ulm Medical Center regarding rapid access to psychiatry. This would apply to clients that are adult or children that are currently being seen. The contract would run from July – December, 2017.

Horizon Homes - The Horizon Homes invoice for mobile regarding the month of April was distributed. This serves as the monthly vendor report as this grant has only one vendor.

Brian Buhmann made a motion to approve payment of the \$58,451.68 invoice from Horizon Homes. Phil Claussen seconded the motion and all members were in favor.

Mobile Crisis Tracking – The average cost per visit remains high. Currently, a visit with an adult client averages \$1,530.96 and a child visit averages \$1,827.06.

Mobile Crisis Budget – So far in 2017 there hasn't been any revenues received. The total expenses are at 13% of the budget, \$117,216.

Tom LaForce – Addendum attached of summary of facilitated meeting.

Vidyo Proposal – A summary of the written proposal was given. There was a discussion about the use for case management, the status of current legislation and the possible use of psychiatry. Jamie Grohman will work with Case Managers regarding utilization. The RMT is aware and supports this project.

Brian Buhmann made a motion to approve funding for the Vidyo project with a maximum spending of \$15,000. Naomi Ochsendorf seconded the motion and all members were in favor.

It was approved to code this cost to technology funding and reallocate the funds from psychiatry. A name for the project will be discussed at a future meeting.

STMHC Proposal – Jamie Grohman gave a summary of the STMHC proposal, which was a handout in today's packet. A request to the SCCBI for a regular crisis line and DBT IOP crisis line, which includes staffing and phone costs.

Two proposals that Jamie Grohman will work on includes:

1. Crisis Line – further information is needed on the National Health Service Corp guidelines
2. DBT Crisis Line – breakdown of the regional individual served percentages and find out if this is an uncompensated care cost

Tom Henderson made a motion to accept the proposal as written. Joan Tesdahl seconded the motion.

Discussion of the differences between the two. Realization that the regular line may be duplicative of the Canvas Health contract. Questions need to be answered for this to be considered.

Brian Buhmann made a motion to table the matter until the June 16th meeting. John Glisczinski seconded the motion and all members were in favor.

Executive Committee

Kathy Werner made a motion to allow the executive committee to spend one day drafting proposed changes to the JPB Agreement. Joan Tesdahl seconded the motion and all members were in favor.

This will be to evaluate the need for bylaws, policies, and procedures, and to draft said bylaws, policies, and procedures. Also, explore ideas for a transition plan for DHS contracts. The results will be brought before the JPB for further consideration and action.

Tom Henderson made a motion to ask Tom LaForce to facilitate the Executive Committee meeting in June to do JPB planning. Joan Tesdahl seconded the motion and all members were in favor.

Adjourn