

**SCCBI**  
**JOINT POWERS BOARD MEETING**

August 17, 2018

**Present:** Mark Shaw, Angela Youngerberg, Phil Claussen, Tom Henderson, Kathy Werner, Brian Buhmann, Cassie Sassenberg, John Glisczinski, Naomi Ochsendorf

**Others Present:** Amy Haas, Jamie Grohman, Teri Herder-Blahnik, Gloria Smith via phone

Mark Shaw called the meeting to order at 9:05 a.m. Introductions followed.

**Approval of Minutes:** Brian Buhmann moved to approve the minutes of the July 20, 2018 JPB meeting. Phil Claussen seconded. Motion carried.

**Approval of Agenda:** Additions to the agenda – Fall Conference update, August DHS site visit, Crisis Line budget to include in Budget Committee update. Phil Claussen moved to approve the agenda. Naomi Ochsendorf seconded. Motion carried to approve the amended agenda.

**Public Comment:** None

**DHS Update:** Gloria Smith joined the meeting via phone to share the following information:

- Reminder to review data reporting.
- “Save a Life” training at the DHS central office on September 7 from 8:30-12:00. There is no charge for the training.
- The Crisis Text Line is up and running
- No other information available about the Crisis Center RFP. She will try to obtain more information and share it with us as soon as she learns anything.

**RMT Report:** Amy Haas reported on the August 9<sup>th</sup> RMT meeting.

- RMT members received the following reports: LAC, DHS, Crisis Committee, Integrated Services, NAMI Legislative Updates and Budget
- Fall Conference – Jamie applied for POST continuing education credits for law enforcement. If approved (will find out in about 30 days), POST will advertise the conference. Other continuing ed. applications have been approved except for nursing. They are awaiting a couple resumes. Approval should come quickly after that. The brochures have been distributed. Registration is online, and 170 have come in so far. Venue capacity is 400. More registrations are expected after staff and students return later in the month. There needs to be more community outreach to connect with additional providers. JPB directors need to register if they plan on attending.
- There was discussion about the regional profile and data reporting.
- Q2 Commitment Stats – Some supervisors believed the numbers were not accurate. Jamie sent entire spreadsheet to the supervisors to review but has not heard back from any of them. Cassie mentioned that she was unable to open the spreadsheet. Jamie said she would send it in another format.
- SET Committee – The Stakeholders’ meeting is set for September 5<sup>th</sup> from 1-3:30 p.m. at the Verizon Wireless Center. JPB is invited. Professional speakers are a pharmacist, Patrick Smith and Brown County Commissioner and New Ulm Police Chief, Dave Borchert. Two consumers will also speak. There was talk about inviting government officials such as county commissioners and legislators, but due to the timing of upcoming elections (Do we invite candidates as well as incumbents?) and the short time frame before the meeting, the Committee was undetermined how and whether to proceed with the invitations. It was pointed out that a county commissioner sits on each of the LACs, so they should be aware of the event. The JPB suggested that the SET Committee present a plan for communication of invitations to the February 2019 JPB meeting. It is too late to do anything for the September meeting. It was also suggested that the RMT send a delegation to Mental Health Day at the State Fair on August 27<sup>th</sup> and Mental Health Day on the Hill in March
- Julie Moniz share information about the Vitals App training she attended. The Vitals app allows users to maintain a personalized profile that can be voluntarily shared with law enforcement and other first responders. Each Vitals individual is assigned a beacon that transmits a private and secure signal to

authorized first responders that are within 80 feet, allowing them temporary access to critical information. The app is free for individuals and caregivers; however, there is a \$9.95/month charge per profile per officer plus a \$3,000 onboarding fee. Waivers could be billed and pay for some of this if Human Services chose to utilize the program. Dakota, Ramsey, Hennepin and Scott Counties are currently using the Vitals app, and the U of M will start shortly. For more information visit [www.thevitalsapp.com](http://www.thevitalsapp.com)

**Restoration of Capacity Meeting:** Jamie and Angela provided a summary of the discussion that occurred at a Restoration of Capacity meeting. The takeaway was that the State is silent about who is responsible for people discharged before achieving competency.

**July Vendor Report:** Jamie Grohman reported that nothing was paid out of the Crisis Grant. There was a question about the Educational Activity expenses. Jamie clarified that they were the clubhouses' use of Stakeholder funds that were left unspent after the cancellation of the April Stakeholders' meeting. Brian Buhmann moved to approve the Vendor Report. Tom Henderson seconded. Motion carried.

### **Quarter 2 Budget Summaries:**

#### **2018 AMHI Base Budget:**

- Psychiatry is on track at 48% spent.
- Flex funds are 70% spent. Jamie will send supervisors an email to let them know that they need to be mindful about flex spending for the remainder of the year.
- Peer Support/Consumer is 65% spent because three clubhouses receiving their entire budget at the beginning of the year.
- IRTS are 15% spent. It is difficult to predict where spending will be at the end of the year because it is unknown whether (and how many) admissions there will be of people with private insurance that will deny payment.
- Administration is 97% spent. It will be overspent by \$20,000 due to hiring the part-time staff person.

#### **2018 Mobile Crisis Grant:**

- The Mobile Crisis Grant is 33% spent.

#### **Crisis Appropriation Grant – Mankato Crisis Center/Urgent Care:**

- The Crisis Appropriation Grant will be underspent this year.
- Urgent Care may be underspent following the allocation of additional funds.
- Underspent funds may be used for Mobile Crisis
- Jamie has received underspending requests.
- Mark suggested that it might be beneficial to move the admin funds to the crisis grants early.

### **Q2 Psych Allocation Update:**

- As a region, psychiatric allocation is right on target at 75.26% spent; however, some clinics are underspent in areas while others are overspent.
- The Urgent Care target is \$82,267 in the formula; however, the budget was revised to \$137,000 in the 2018 Crisis Appropriation Grant. Actuals for UC are at 45.19% at Q2.
- Jamie is still attempting to meet with someone at Sioux Trails regarding the underspending of the psych allocation. They currently have a staff vacancy, and it would be helpful to know if they plan on filling it. She asked for JPB direction about how to determine Sioux Trails' allocation if they are unable to provide more information. Jamie will look at past utilization, as well as information given to her by the clinics, and provide a recommendation to the JPB regarding the psychiatric formula for 2019.

### **Q2 Crisis Services Snapshot:**

- Crisis Residential – Admissions went up in Q2 due to shorter lengths of stay. The crisis center has seen increased utilization by community resources, particularly law enforcement. They developed two pilot projects to increase psychiatric urgent care accessibility and increase communication between persons served and their case managers by utilizing Vidyo technology.
- Urgent Care – There were 176 urgent care visits in Q2.

- Crisis Line – There has already been an increase in calls since Horizon Homes took over the crisis line at the end of June. Angela reported that Horizon Homes has received 240 calls since they took the Crisis Line on.
- Mobile Crisis – Jamie reported that they are improving data collection with a new reporting template which includes outcomes. The next quarterly report will be different than Q2 and previous reports. The Mobile Crisis Team will continue to track the number of responses that take place at the Crisis Center, as well as provide information as to why the response was provided there. Mark requested a comparison of cost per contact today vs. previous years.

### **Budget Committee Update:**

- The Budget Committee met twice in August.
- Jamie uncovered an accounting error, so there was less underspending to work with.
- 2019 AMHI Grant Budget Reserves – The reserves were reduced from \$70,000 to \$32,016 to show that we are better utilizing grant funds.
- CBC Funds – Utilization of the entire \$174,000 is dependent on hiring status of Community Based Coordinators.
- AMHI Grant has more flexibility due to the number of brass codes, but there is less wiggle room in the AMHI budget.

Angela and Brian suggested moving the Regional Program Manager and HUB Program Manager salaries to the Mobile Crisis and Crisis Appropriation grants now to create more room in the AMHI Grant budget. Brian Buhmann made a motion to transfer 25% of the Regional Program Manager's salary to the Mobile Crisis Grant, 25% of the Regional Program Manager's salary to the Crisis Appropriation (Crisis Center/Urgent Care) Grant, and 50% of the HUB Program Manager's salary to the Crisis Appropriation Grant, retroactive to January 2018. John Glisczinski seconded. Motion carried. A journal entry will need to be made to account for the change.

- Crisis Line – The Crisis Line is estimated to cost \$174,000 annually if separately staffed in a separate office in the Crisis Center. It would be a better utilization of funds to link the Crisis Line to Mobile Services and fund it out of the Crisis Grant. The JPB recommended that the Executive Committee meet with Mike and Horizon Homes staff to discuss the change. The SCCBI will compensate Horizon Homes for expenses incurred when they set up the crisis line.

**Regional Profile for DHS:** Jamie reported on data reporting for the regional profile. The data submitted to Courtney Jones at DHS will be compiled and sent to the legislature to determine the amount of funding for our region.

- Data is reported through four different systems/processes: MHIS, SSIS, spreadsheet, and non-client report.
- Some agencies are experiencing issues with data not making its way to Courtney at DHS.
- *Special Studies* in SSIS must be opened for the data to transfer.
- BEC HUB MHIS reporting hasn't been going through.
- We need to ensure that staff understand the significance of data reporting and how it affects funding.
- More preliminary reports from DHS showing the data received so far would be helpful.

Discussion followed about creating a data reporting committee to make the process more understandable and to track and add outcomes to the reports. A few names of potential members were floated. One goal is to give DHS more information than they ask for by identifying top performance indicators such as the cost per person for mobile crisis, the number of hospitalizations and commitments avoided by participation in clubhouses, and the number of 72-hour hold patients who receive targeted case management vs. those who don't. Gloria Smith added that there is a data team at DHS. Counties that wish to request participation on the team can contact Courtney.

Jamie provided a summary of the regional profile narrative included in the packet. The profile is due to DHS today. Brian Buhmann moved to approve submission of the regional profile narrative. Kathy Werner seconded. Motion carried.

**AMHI Grant Application:** Jamie reported that the AMHI Grant Application is due September 14<sup>th</sup>. The application reflects the current budget. If any changes are made to the budget, they will be submitted at a later

date and for all three grants at once. Naomi Ochsendorf moved to approve the AMHI Grant Application pending any major changes. John Gliszinski seconded. Motion carried.

**Regional Behavioral Health Crisis Center RFP:** Discussion tabled until September meeting.

Next JPB Meeting: Friday, September 21, 9:00 AM – 12:00 PM, Nicollet County Human Services, North Mankato

Meeting adjourned at 11:50 a.m.

Respectfully submitted, Teri Herder-Blahnik, SCCBI Administrative Assistant