



Present (via Zoom): Angela Youngerberg, Barb Dietz, Chera Sevcik, Suzi Nerison, Sue Rynda, Cassie Sassenberg, Mark Shaw, Klea Rettmann, Naomi Ochsendorf

Others Present: Amy Haas, Jamie Hayes, Teri Herder-Blahnik

JPB Chair, Mark Shaw, called the meeting to order at 9:03 a.m.

Approval of Minutes: Sue Rynda moved to approve the minutes of the April 16, 2021 meeting. Naomi Ochsendorf seconded. Motion carried unanimously.

Approval of Agenda: Klea Rettmann moved to approve the agenda. Chera Sevcik seconded. Motion carried.

Public Comment: None.

April Vendor Report: Jamie reported that we usually receive a Q1 advances from DHS in February, but we only just now received an advance for the AMHI grant. A flex funds expenditure for Mental Health Month billboards is in this report. Another billboard bill was just received and will be paid next week. Barb Dietz moved to approve the April Vendor Report. Cassie Sassenberg seconded. Motion carried unanimously.

May RMT Report, Amy Haas: Amy reported on the May 13th RMT meeting.

- The meeting started with county and clubhouse updates. Some clubhouses are opening their doors for indoor activities.
- Reviewed Q1 2021 Budget Reports and Q1 2021 Psych Allocation Report
- May is Mental Health Awareness Month updates were given. The billboards are up, and Jamie shared pictures of a few of them. All counties and clubhouses are participating in the Mental Health Month activities with window displays and clubhouse video presentations.
- Discussed AMHI reform and workgroup representation changing from three people per region to one person. DHS invited Jamie to the first meeting. Jamie emailed DHS and requested that they allow more than one representative on the workgroup to allow consumer participation, but she has received no response.
- Discussed Housing with Supports RFP update.
- Discussed Zoom licenses. Blue Earth County Mental Health Center needed more Zoom licenses than were planned for, so there are no more paid licenses available. Jamie will email the Zoom administrators in each county quarterly to find out if there are any licensed staff who have left employment or do not use their Zoom license to host meetings, which could then be made available when new staff need licenses.
- Discussed a request from Martin County to guarantee payment of an IRTS bill for a long-term client. It was a complicated case involving the client's assets and allegations of alleged abuse and financial exploitation. Supervisors decided to start a new process for addressing complicated cases. Going forward they will call a virtual team meeting of AMH Supervisors to discuss complicated cases when they arise.
- Committee Reports
 - Crisis Committee (April Utilization Report attached) – There has been an increase in outreach activity. Mobile Crisis continues to do a lot of telehealth, and face to face appointments are starting to increase.
 - Integrated Services – MN River Area Agency on Aging gave the Provider Spotlight.
 - SET Committee – Started planning for the September 9th Stakeholders Meeting. Jamie will check with the venue to see if they are still willing to let us use the Grand Ballroom. Will plan to present the Tamra Rovney Achievement Award at the Sept. meeting. Also looking into presenting a Rising Star award at spring Stakeholders meeting. We are not planning on an in-person Fall Conference but will be offering several separate trainings.
 - Data Subcommittee – Jamie will schedule a meeting to have the committee look at rolling out the U of M survey, discuss the data pulled by BluePlus and how it can be used to benefit the SCCBI, and come up with a method for Jamie to collect the TCM numbers.
- May is Mental Health Awareness Month! – New MHM sliders and links to Mental Health Month Activities and the Provider Slideshow were added to the SCCBI website. KTTC-TV out of Rochester interviewed a

provider from Freeborn County Mental Health Center. Jamie and Amy Haas attended the Rice County Mental Health Walk, after which Amy gave a speech. Amy will also be speaking at the County Board meeting. Le Sueur County Board held a workshop specifically about the clubhouse. They are looking to fund either a new building or renovate a space for the clubhouse. This is the 18th year that Le Sueur County made mental health awareness buttons. The clubhouse purchased the button-making equipment from the sheltered workplace, and Amy Haas designed this year's button. All buttons have been designed by consumers.

Q1 2021 Budget Report (AMHI, Crisis Grant, Crisis Appropriation): Budgets are on track. The AMHI grant advance was finally received. Advances are usually received by February. This is the latest it has ever been received, which made it very challenging to pay vendors.

- **AMHI Base Budget** – The Revenues line item “Unmet Needs” represents money coming in from the Crisis Grant and then going out. The line item name will change to “Crisis Grant Funds Transferred.” Under Expenditures, “Strategic Planning/PM/Audit” is 36% spent because it includes payment of fiscal monitoring for the entire year. The Mental Health Clinic Manager position was filled, so we will begin to see increased spending in “MHC Manager .25” going forward. “Peer Support/Consumer” is 50% spent because the three 501(c)3 clubhouses receive their entire budgets at the beginning of the year. Administration is 59% spent because it includes expenditures that were approved last year; however, the items (Meeting Owls) were on backorder until 2021.
- **Mankato Crisis Appropriation (Crisis Center)** – Still waiting for the \$150,000 advance from DHS. Horizon Homes just invoiced us for Quarter 1. “MHC Manager .25” is currently under budget, but we will see increased expenditures with the recent hire of a MH Clinic Manager. Although the budget looks underspent at this time, Jamie anticipates that it will be fully spent by the end of the year. A combined \$25,700 of the grant was over-budgeted for the Regional Manager and MHC Manager positions. This amount will be moved to “Crisis Center.” Jamie will submit a revised budget to DHS but will first need JPB approval of the revised budget. Sue Rynda made a motion to move a combined total of \$25,700 from Regional Manager and MHC Manager line items to the Crisis Center line item. Suzi Nerison seconded. Motion carried.
- **Crisis Grant** – No money has come in for this grant yet. Although seen as revenue in the budget, 3rd Party Payments (insurance revenue) are not revenue received by SCCBI. That amount needs to be subtracted from revenues to get to the actual totals. Instead of the reported 7% spent, the grant is actually around 8% spent.

Q1 2021 Psych Allocation Report: The goal is to be 50% spent at the end of Q1. Following implementation of the new Psych Formula at the beginning of the year, Sioux Trails spent 100% of their Urgent Care budget by billing all urgent care appointments as premium appointments. Jamie informed them that SCCBI cannot pay any more urgent care invoices; however, they are still welcome to submit them. Overall, the Allocation is a little under budget. Freeborn County is a little over in slot utilization for regular psych but a little under budget for the allocation due to revenues received. Discussion followed about how providers define regular and premium Urgent Care and whether or not the SCCBI has a specific definition of Urgent Care. SCCBI does not have one, nor does DHS provide a definition. With a differentiation in the rates (regular UC vs. premium UC), there should be a difference in how each is defined. Providers should have a definition for each.

Housing with Supports RFD Update: There was only one applicant for the first RFP, but the RFP Committee did not support approval of the application. A new RFP was drafted with a few changes: The date is open-ended (until filled); Brown County was removed as the preferred location of the facility; RFP Review Committee member names were replaced with positions; and a request for references was included. Jamie met with Inspire Services to gauge their interest in applying for the RFP. Inspire will wait for the formal updated RFP to come out and will get back to Jamie with any questions. Naomi Ochsendorf moved to approve the updated Housing with Supports RFP with the open-ended timeline, removal of specification that facility be located in Brown County, replacement of committee member names with positions, and the added request for references. Angie Youngerberg seconded. Motion Carried. Those living at House of Lights are transitioning out of the facility and will need to be out before the closing date of June 30.

Crisis Services Information for Websites: Healthy Families Initiative in Rice County added Horizon Homes Crisis Services information to their website, but the information wasn't quite accurate. Horizon Homes responded by creating an informational document with bullet points that counties and others can add to their

websites. In order to maintain consistency across all webpages, the wording in the data sheet is not recommended to be altered. Directors were interested in posting the information on their county websites and requested a Word version of the document.

Collaboration with Law Enforcement and Emergency Departments:

- Jamie and Tina have created separate training presentations for law enforcement and emergency departments. They recently led trainings with the Rice County Sheriff's Department, Faribault PD, Northfield PD and the Northfield Hospital to increase utilization and engagement with crisis services. They talked about crisis services, barriers, and examples of situations. Jamie reported that, outside of Mankato Public Safety, this is the most open to crisis services collaboration she has seen of law enforcement officers since she started at SCCBI. She and Tina plan to return to Faribault in June to train more officers. There was discussion with the Northfield Hospital and the Dakota County Crisis Response Unit about how to respond and/or provide Mobile Crisis services. They are working to find a local cab company to decrease the wait for transportation to the crisis center in Mankato.
- Jamie hasn't had a chance to touch base with New Ulm PD to see how things are going.
- Jamie sat in on the Regional Case Managers' Meeting recently. Staff are concerned that police are not picking up people who are on revocations.

As there was no further business, Mark Shaw adjourned the meeting at 10:29 a.m.

Next JPB Meeting:

Friday, June 18, 2021, 9:00 a.m. – 12:00 p.m.

Respectfully submitted, Teri Herder-Blahnik, Administrative Assistant, SCCBI